



**Resources Safety & Health  
Queensland**

**2022/23**

**Application for Duplicate  
Queensland Certificate of  
Competency**

The Secretary  
Board of Examiners  
Resources Safety & Health Queensland  
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**Privacy Disclaimer**

Resources Safety & Health Queensland is collecting the information on this form on behalf of the Board of Examiners (the Board) to assess your application for a duplicate certificate of competency. This information is authorised by either the *Coal Mining Safety and Health Act 1999* or the *Mining and Quarrying Safety and Health Act 1999*. This information will only be accessed by authorised employees within Resources Safety & Health Queensland. Some information will be given to members of the Board for assessment purposes.

The Board is required by legislation to keep a register of certificates of competency granted by the Board, site senior executive notices issued by the Board and notices of registration given by the Board under the *Mutual Recognition Act 1992*. The Board may disclose information in the register, other than the contact details of an individual, to any person or agency. Further information on the privacy policy is available at [www.rshq.qld.gov.au/privacy](http://www.rshq.qld.gov.au/privacy) .

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This application form is for persons applying for a duplicate copy of a Certificate of Competency issued by the Board of Examiners under the *Coal Mining Safety and Health Act 1999* or the *Mining and Quarrying Safety and Health Act 1999*.

Holders of Certificates of Competency should register their competency with the Queensland Practising Certificate Scheme at: <https://www.boepcs.qld.gov.au>

**NOTE:**

Applications that are not submitted on the current application form will be rejected.

Please take the time to download the current application form, read and address all the criteria.

Applicants who submit a second application that fails to meet all criteria as per the current application form, and any deficiencies advised, cannot submit a further application form for 12 months from the date of notification of decline.

1. Personal Contact Details		
Title	Date of Birth	Gender * <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other _____
<input type="checkbox"/> I wish to identify as Aboriginal Torres Strait Islander *		
First Name	Middle Name(s)	Surname
Postal Address		Town
State		Postcode
Home Phone		Mobile
Home Email		
Work Phone		Mobile
Work Email		

*The Board of Examiners recognises and values workplace diversity. The data collected from these forms is used for the purpose of identifying areas for focus in workplace inclusivity. The sections denoted with a \* are for use only by the Secretariat. This data is not released to any external persons / agencies.*

2. Certificate Details	
<input type="checkbox"/> 1 <sup>st</sup> Class Mine Manager (Coal)	<input type="checkbox"/> 2 <sup>nd</sup> Class Mine Manager (Coal)
<input type="checkbox"/> 1 <sup>st</sup> Class Mine Manager (Metalliferous)	<input type="checkbox"/> Ventilation Officer
<input type="checkbox"/> Deputy	<input type="checkbox"/> Open Cut Examiner
Certificate Number:	Date of issue:

3. Proof of Identity
You need to provide proof of identity by providing a <b>certified</b> copy of <b>one</b> of the following:
<input type="checkbox"/> Birth Certificate <b>or</b>
<input type="checkbox"/> Passport; <b>or</b>
<input type="checkbox"/> Driver's Licence

**For Internal Use only:**

Application for a Duplicate Certificate of Competency

FILE NO: BOE-

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**4. Payment Details****Duplicate Certificate** BOE00004 Coal / BOE00006 MetalPayment may be made by MasterCard or VISA. Please **DO NOT SEND CASH.**

Card details are destroyed after payment is approved.

**Please ensure that this form is sent by mail.**

Acceptance of credit card details via facsimile or email is not accepted for protection of customer's card data.

Card Number:		Expiry Date:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard		Amount: \$8.91	
Cardholders Name: .....		Cardholders Signature:	
Applicant's Name .....			
Address: .....			
Phone Number: .....		Signature Date:	
Email Address for Receipt: .....		/ /	

**Prescribed fees are reviewed on 1 July each year.****The above fee is applicable for all applications received from 1 July 2022 until 30 June 2023.**

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## 5. Statutory Declaration by Applicant

*Oaths Act 1867 - Statutory Declaration*

Queensland to wit

I,

(Name in full)

Of

do solemnly and sincerely declare that:

1. Certificate of competency number ..... issued to me on .....has been  
 Lost       Destroyed       Defaced      and

2. the particulars contained in this application for a replacement certificate are true and correct in every detail.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the *Oaths Act 1867*.

Declared before me at

on

20

Signature of applicant

Signature of Witness

Print full name and title of Justice of  
Peace or Commissioner for Declarations

### WARNING:

**Under the *Coal Mining Safety and Health Act 1999* (Section 195) and *Mining and Quarrying Safety and Health Act 1999* (Section 182):- Obtaining certificates of competency by fraud.**

(1) A person must not become, or attempt to become, the holder of a certificate of competency by giving false information to the Board of Examiners. (Maximum penalty – 400 penalty units)

(2)The Board of Examiners may cancel a certificate of competency by notice to the holder if the Board is satisfied that the holder obtained the certificate of competency by giving false information to the Board.