

**HANDWRITING MUST BE LEGIBLE**

<b>APPLICANT'S FULL NAME:</b> ..... <i>YOUR NAME HERE</i> .....	<b>FOR INTERNAL USE ONLY:</b>  <b>FILE No: BOE-SSE (MMQ)/</b>
---	---

**SECTION 8: DETAILS OF PRACTICAL MINING EXPERIENCE**

**NOTE:** This document forms part of the application form for a Site Senior Executive Notice (Mining and Quarrying Safety and Health Act 1999)

**Please read these instructions before completing the Work History Summary**

The Board of Examiners (the Board) requires minimum practical experience and a minimum requirement of involvement in surface mining or quarrying operations aligned with the Site Senior Executive Notice issued under the *Mining and Quarrying Safety and Health Act 1999*. In order for the Board to be assured you have work experience that is relevant to fulfil the requirements of the Site Senior Executive's role, you are required to provide evidence verified by the Site Senior Executive who was appointed at the operation during the period against which you are claiming experience.

For those applying for a surface mine or quarry employing more than 10 persons, experience should include:

- Five (5) years' experience in mining or quarrying
- At least two (2) years in a supervisory role

(or as determined by an Inspector of Mines given the nature and complexity of the operation):

Holders of a Queensland First Class Mine Manager Certificate of Competency (Underground Metalliferous Mines) or Certified Practicing Quarry Managers are **not** required to complete the work history document.

**It is important that you demonstrate you have rounded experience covering a number of aspects of modern surface mining or quarrying practices.** It is your responsibility to identify gaps in your work history against the requirements set out by the Board.

**Work history and Supervisory history are to be separated, as indicated on this form.**

**Providing job titles alone is not acceptable evidence.** Additional sheets may be attached if required. Information provided will be cross-checked and the provision of any fraudulent information may result in the application being rejected.

**Note: The summary sheets require signature/verification of the tasks. If you are unable to obtain the relevant signatures or written verification for the work from previous employers, you may submit a statutory declaration explaining the circumstances and verifying that the information provided in your work summary is true and correct.**

**This declaration is a separate document to the Section 9 Statutory Declaration.**

<b>FOR DEPARTMENTAL USE ONLY:</b>		
<b>Practical Experience assessed by Chief Inspector of Mines / Deputy Chief Inspector / Regional Inspector</b> <i>At least 5 years' practical experience in mining or quarrying including 2 years in a supervisory role</i>		
<input type="checkbox"/> Approved <input type="checkbox"/> Not approved		
Reviewed by Name: .....	Signature: .....	Date: .....

**HANDWRITING MUST BE LEGIBLE**

<b>WORK HISTORY</b>						
<b>Mining or quarrying experience</b> <i>At least five years</i>	Date From	Date To	Length of time	Provide details of your <u>practical experience and involvement in mining / quarrying</u> (Include details of mine and employer) <b>Note: If experience has to be verified by more than one SSE, each much sign and provide contact details.</b>	Name, contact number, title and Signature of SSE (or similar position) verifying work history for each mine where you have worked	
<ul style="list-style-type: none"> <li>• Role name</li> <li>• Mine site</li> <li>• Employer name</li> </ul>	mm/yyyy	mm/yyyy	x yrs	<p><i>Provide <u>details</u> here of your <b>mining</b> experience at this site / employer</i></p> <p>The information you provide here is used to assess you have adequate mining / quarrying experience to fulfil the role of SSE MMQ</p>	<p><i>Name, contact number, and title of SSE (or similar) verifying experience outlined here</i></p> <p><i>Signature of SSE verifying experience here</i></p> <p>If signature not available, please provide a statutory declaration</p>	
<ul style="list-style-type: none"> <li>• Role name</li> <li>• Mine site</li> <li>• Employer name</li> </ul>	mm/yyyy	mm/yyyy	x yrs	<p><i>Provide <u>details</u> here of your <b>mining</b> experience at this site / employer</i></p> <p>The information you provide here is used to assess you have adequate mining / quarrying experience to fulfil the role of SSE MMQ</p>	<p><i>Name, contact number and title of SSE (or similar position) verifying experience outlined here</i></p> <p><i>Signature of SSE verifying experience here</i></p> <p>If signature not available, please provide a statutory declaration</p>	
<ul style="list-style-type: none"> <li>• Role name</li> <li>• Mine site</li> <li>• Employer name</li> </ul>	mm/yyyy	mm/yyyy	x yrs	<p><i>Provide <u>details</u> here of your <b>mining</b> experience at this site / employer</i></p> <p>The information you provide here is used to assess you have adequate mining / quarrying experience to fulfil the role of SSE MMQ</p>	<p><i>Name, contact number and title of SSE (or similar) verifying experience outlined here</i></p> <p><i>Signature of SSE verifying experience here</i></p> <p>If signature not available, please provide a statutory declaration</p>	
<b>Total</b>			<i>Total years</i>			

**HANDWRITING MUST BE LEGIBLE**

<b>SUPERVISORY HISTORY</b>					
<b>Supervisory</b> experience <i>At least two years</i>	Date From	Date To	Length of time	Provide details of your <u>supervisory functions and experience</u> (Include details of mine and employer) Note: If experience has to be verified by more than one Underground Mine Manager or SSE, each much sign and provide contact details.	Name, contact number, title and Signature of SSE (or similar position) verifying work history for each mine where you have worked
<ul style="list-style-type: none"> <li>• Role name</li> <li>• Mine site</li> <li>• Employer name</li> </ul>	mm/yyyy	mm/yyyy	x yrs	<p><i>Provide <u>details</u> here of your <b>supervisory</b> experience at this site / employer</i></p> <p>The information you provide here is used to assess you have adequate supervisory experience to fulfil the role of SSE MMQ</p>	<p><i>Name, contact number and title of SSE (or similar) verifying experience outlined here</i></p> <p><i>Signature of SSE verifying experience here</i></p> <p>If signature not available, please provide a statutory declaration</p>
<ul style="list-style-type: none"> <li>• Role name</li> <li>• Mine site</li> <li>• Employer name</li> </ul>	mm/yyyy	mm/yyyy	x yrs	<p><i>Provide <u>details</u> here of your <b>supervisory</b> experience at this site / employer</i></p> <p>The information you provide here is used to assess you have adequate supervisory experience to fulfil the role of SSE MMQ</p>	<p><i>Name, contact number and title of SSE (or similar) verifying experience outlined here</i></p> <p><i>Signature of SSE verifying experience here</i></p> <p>If signature not available, please provide a statutory declaration</p>
<b>Total</b>			<i>Total years</i>		